

**TYA OPERATION DELIVERY NETWORK MEETING MINUTES**  
6/6/2022 3:00-5:00pm on Teams

**Attendees:** Dan Stark, Diane Hubber, Dan Yeomanson, Kevin Peters, Atchamamba Bobbili, Fiona Stephenson, Zoe Richardson, Freya Johnson Smith, Natalie Kisby, Sue Berry, Hilary Campbell, Debbi Rowley, Lucy Ward, Gary Doig, Sally, Lane, Martin Elliot.

Agenda Item	Notes	Actions
<b>Welcome and Apologies</b>	Daniel Stark (DS) welcomed the group	
Last meeting	Minutes from previous meeting were agreed- DS asked for all future dates for the TYA ODN meeting in diaries now	
ODN Participation figure	<p><b>8/7/22 - Engagement event at Horizon- Leeds- agenda circulated</b> 14/9/22 2/12/22 1/3/23</p> <p>All 3-5pm</p> <p>Going forward, Participation for each organisation will be recorded and presented. Table currentlt shows present, declined and did not respond.</p>	
Matters arising	NA	
<b>Updates on Specific Issues</b>		
Biobanking offered to all TYA	Biobanking and WGS champion now recruited and soon to start in post. Role will include development of pathways to ensure targets are met regarding biobanking sampling/consent and WGS.	
Age-based gaps in cancer services Y+H	DH updated on progress. Currently finding issues with finding the right point of contact to direct questions as there are numerous matrons across the region. This is making it difficult to fully identify what the barriers are to plugging age mased gaps. FS offered support to find central point of contact.	DH to contact Karen Henry and Fiona Stephenson for support.
Patient Public Voice	DH and GD updated on plans to develop Patient voice forum. GD developing terms of reference.	

<p><b>Updates from Other meetings</b></p>	<p>NK from Candellighters highlighted their event 'Young Dreamers' which takes place annually. JW has worked on this with Natalie and there may be scope to involve TYA.</p>	<p>FJS to contact NK to discuss.</p>
<p>Paediatric ODN</p>	<p>U16 Experience of Care Collaborative- Childrens are participating in NHSE U16 experience of care collaborative which has been developed based on the outcomes of the u16 survey. The Children's team will be working to improve communication between PTC and POSCU/DGH teams to improve patient care and experience.</p> <p>New Clinical Lead- Due process to take place after expression of intrest from Dr Katherine Patrick.</p>	<p>Mtg taking place 22/7</p>
<p>Co-ordinating Groups for CYP Cancer</p>	<p>Other CYP ODN's and NHSE regional team continue to meet to discuss the CYP regional programes of work.</p>	
<p>Other ODN's</p>	<p>Radiotherapy ODN welcome's their new ODN Manager- Maddie Iredale. The TYA Onc ODN and RT ODN will continue to work closely and share resources where possible. There are currently plans for RT to recruit a new Data Manager who may be able to help develop the ONC ODN's data collection workstream.</p> <p>Other CYP Onc ODN managers continue to meet regularly as a national forum to dicuss shared issues.</p>	
<p><b>TYA Participating Organisation updates.</b></p>	<p>FJS to develop template for organisations to complete before the ODN meeting. Organisations will then present updates at the meeting.</p>	<p>FJS to action. Participating organisations to complete</p>

<p><b>Service Improvement projects</b></p> <p>Running</p>	<ul style="list-style-type: none"> <li>i. Research Accrual and related data- Debbi updated the group on progress of research accrual workstream. Debbi is currently amending the report and will present at the Network engagement event on 8th July. Plans to incorporate data collection for research accrual in ODN data return going forward.</li> <li>ii. WGS and Tissue Banking- Nicola Balatoni has been appointed and commenced post as WGS and Tumour banking Champion.</li> <li>iii. Gaps in Care- Diane Hubber progressing workstream.</li> </ul>	
<p>Planned</p>	<ul style="list-style-type: none"> <li>i. Joint Care - the network endeavours to offer each part of care in the most logical place we can.</li> <li>ii. Patient travel burden  Discussion regarding how this data will be collected. The group agreed that this could be collected retrospectively and there may already be a few data sources to investigate including CAG approved register held by University of Leeds.</li> <li>iii. The Range of Cancers and age groups managed at each location  This aligns with data collection workstream. FS offered help with MDT data as this can highlight what types of cancer are seen in each locality- however, this data does not specify ages</li> </ul>	<p>DS to link with Richard Bower to discuss data collection by UoL to inform patient travel burden workstream</p> <p>FJS to link with FS</p>

<p><b>Presentation</b></p>	<p>Shared Care Records- Zoe Richardson- Digital Project Manager from YHCR</p> <p>Any NHS funded organisation will be able to join allowing for a full interoperability of systems on the interweve platform.</p> <p>Independent providers also able to join including hospice, diagnostic organisations and community care providers. These organisations will be prioritised based on their contract value.</p> <p>Zoe Richardson to return at a later date to give a demonstration of interweve platform.</p>	<p>Slides attached</p> <p>FJS and ZR to arrange</p>
<p><b>AOB</b></p> <p>Due Process for Clinical Lead</p>	<p>ODN Engagement Event booked for <b>8th July at Horizon in Leeds</b>. Agenda now disseminated.</p> <p>TF highlighted due process for Paediatric Clinical Lead currently underway. TF asked for expressions of interest for TYA Clinical Lead to ensure a fair and equitable appointment to the post- <b>Any expressions of interest for Clinical Lead for TYA ODN should be sent to Freya Johnson Smith- ODN Manager by 1/9/22</b></p>	
<p>Dates for next meeting</p>	<p><b>8/7/22 - Engagement event at Horizon- Leeds- details to follow.</b></p> <p>14/9/22 2/12/22 1/3/23</p> <p>All 3-5pm</p>	