

**CHILDREN'S OPERATIONAL DELIVERY NETWORK MEETING MINUTES**  
26th January 2:00-4:00pm

**Attendees:** Freya Johnson Smith, Philip Bateman, Emily Wragg, Patricia Fisher, Martin Elliott, Kate Hardy, Sarah Harrison, Rachel Harrison, Julie White, Rebecca Proudfoot, Hilary Quinton, Gill Sharpe, Natalie Kisby, Jess Morgan, Philippa Rawling, Kevin Peters, Ashwini Kotwal, Lucy Wheeler, Fiona Stuttard, Eve Malam, Kirsty Randell, Diane Hubber, Bothainna Alneaimy, Gabrielle Reynolds, Hilary Campbell, Liz Higgs, Adam Glaser, Michelle Kwok-Williams, Joanne Lyons, Nicola Seneviratne, Jo Wood, Michelle Kite, Simon Dean, Angela Walker, Jane Marshall, Vikas Gupta, Elizabeth Purnell, Debra Harris, Danielle Ingham.

**Apologies:** Catriona McKeating, Sarah Jane Goodwin, Vicky Lee

Agenda Item	Notes	Actions
Welcome and Apologies	<ul style="list-style-type: none"> <li>Each attendee gave a brief introduction</li> </ul>	
Yorkshire and Humber Children's Cancer ODN	<ul style="list-style-type: none"> <li>The draft ODN structure was shared with the group. It was noted that amendments were needed for frequency of meetings, and, in particular, more work is needed on developing the executive group.</li> <li>Representation was discussed and it was highlighted that the meeting does not have Genomics representation currently.</li> <li>The current budget status was discussed and the group was asked to contribute ideas for 21/22 financial year underspend.               <ul style="list-style-type: none"> <li>Ambulatory Chemo project</li> <li>Possible away day planning</li> </ul> </li> <li>Expressions of interest for the clinical lead for the paediatric network are invited.</li> <li>The network lead nurse post will be advertised soon.</li> </ul>	<p>DS,FJS,ME,PF</p> <p>FJS, ME</p> <p>ME</p> <p>JW, HQ, JM</p>
Centre review	<ul style="list-style-type: none"> <li>Each Service gave a brief overview of their service and any issues to highlight - No major issues for escalation.</li> <li>Common Themes               <ul style="list-style-type: none"> <li>Communication from PTC to POSCU about new patients and issue of treatment management plan needs to be improved.</li> <li>End of treatment appointments - POSCU team not always invited and</li> </ul> </li> </ul>	

	<p>shared care follow-up not being offered.</p> <ul style="list-style-type: none"> <li>- Difficulty for POSCU's to access / release nursing staff for level 1 training.</li> </ul> <p><i>Actions:</i></p> <ul style="list-style-type: none"> <li>• <i>Prior to next ODN meeting, arrange meeting between:</i> <ul style="list-style-type: none"> <li>i) <i>Leeds and Sheffield PTC's</i></li> <li>ii) <i>PTC's and each POSCU</i></li> </ul> </li> <li>• <i>Audit - new patient communication and EOT meetings and present at next meeting.</i></li> </ul>	
TTP Pathway	ME discussed new TTP pathway with the group- documents were circulated prior.	
nMAB Patients	ME discussed - documents circulated prior.	
Referral Pathway for Sarcoma Patients	ME reaffirmed Sarcoma Pathways to all centres. Referral should be to paediatric oncology MDT, rather than sarcoma MDT	
Service Specification Published - (PTC and POSCU)	<ul style="list-style-type: none"> <li>• The newly published service specifications were circulated to the group- No concerns.</li> <li>• It was noted that a proforma to aid in measuring services against the service specification would be useful. KP (NHSE) to check if one exists for Children's</li> </ul> <p><i>Action: PTC - POSCU meetings to discuss key - challenges for each POSCU</i></p>	FJS,KP
AOB	<ul style="list-style-type: none"> <li>• ME asked for expressions of interest for ODN Clinical Lead role.</li> </ul>	
Dates of next meetings	<ul style="list-style-type: none"> <li>• <b>Tuesday 26th April 2022</b></li> <li>• <b>Wednesday 13th July 2022</b></li> </ul>	

	<ul style="list-style-type: none"><li>• <b>Tuesday 4th October 2022</b></li></ul>	
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